

Special Investigations

**Criminal
Investigative
Support to the
Army and Air
Force Exchange
Service (AAFES)**

**Headquarters
Departments of the Army, and Air Force
Washington, DC
25 April 1986**

UNCLASSIFIED

SUMMARY of CHANGE

AR 195-7/AFR 124-19

Criminal Investigative Support to the Army and Air Force Exchange Service
(AAFES)

This Change 1--

- o Incorporates a change in paragraph 11.
- o This revision clarifies Air Force and Army law enforcement element responsibilities with regard to AAFES investigations (sec B) and adds primary investigative responsibility for those AAFES activities not located on military installations (atch 1).

Headquarters
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25 April 1986

*Army Regulation 195–7
*AFR 124–19

Effective 25 April 1986

Special Investigations

Criminal Investigative Support to the Army and Air Force Exchange Service (AAFES)

By Order of the Secretaries of the Air Force and the Army:

CHARLES A. GABRIEL
General, United States Air Force
Chief of Staff

JOHN A. WICKHAM, JR.
General, United States Army
Chief of Staff

Official:

NORMAND G. LEZY
Colonel, United States Air Force
Director of Administration

Official:

R. L. DILWORTH
Brigadier General, United States Army
The Adjutant General

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edition publishes the basic 1985 edition and incorporates Change 1.

Summary. This regulation prescribes policies and responsibilities, and describes procedures for providing investigative support to AAFES. It prescribes the areas of investigative responsibilities between the US Air Force Office of Special Investigations (AFOSI), the US Army Criminal Investigation Command (USACIDC) and Provost Marshals for providing this support. It also establishes an executive agency to coordinate the investigative support provided to AAFES. It applies to Air Force and Army law enforcement elements, AFOSI, and the investigation of all AAFES criminal matters worldwide.

Applicability. Not Applicable.

Proponent and exception authority. Not Applicable.

Army management control process. Not Applicable.

Supplementation. Not Applicable.

Interim changes. Not Applicable.

Suggested Improvements. Not Applicable.

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* This regulation supersedes AFR 124–19 and AR 195–7, 8 December 1972.(See signature page for summary of changes.)

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Section A

Authority, Terms, and Policies

1. Authority.

By agreement of the Secretaries of the Army and the Air Force, AFOSI is designated the executive agency for the coordination of combined criminal and investigative support to AAFES.

2. Terms Explained:

a. Air Force Law Enforcement:

- (1) An Air Force criminal investigative activity under the control of AFOSI.
- (2) A security police investigative resource under the supervision of the chief of security police.

b. Army Law Enforcement:

- (1) An Army criminal investigative activity under control of the US Army Criminal Investigative Command.
- (2) A military police or Army security guard element under supervision of the Provost Marshal, security officer, or law enforcement activity commander.

c. Investigation:

- (1) An official inquiry conducted to uncover the facts and determine the truth concerning an allegation of wrongdoing or other indication that a crime has been committed.
- (2) An investigative survey, which is an in-depth probe or test of a specific operation or activity, conducted on a programmed basis to determine the existence of criminal or major administrative irregularities.

d. Investigative Report. An official record of the results of an investigation or investigative survey.

e. Joint Investigation or Survey. An investigation or survey conducted with combined resources of Air Force and Army law enforcement elements.

3. Policy Guidance.

Air Force law enforcement elements will be guided by Air Force directives governing investigative support furnished to the Department of the Air Force, and Army law enforcement elements will be guided by Army directives governing investigative support furnished to the Department of the Army, where guidance to investigative procedures is not specified in this regulation.

Section B

Responsibilities and Jurisdictions

4. AFOSI Responsibilities.

AFOSI, as the executive agency, is responsible for overall coordination of investigations relating to AAFES matters, for ensuring mutual exchange of information by AFOSI and USACIDC elements at all echelons, and for making recommendations to USACIDC elements in cases involving overlapping or conflicting jurisdiction, or otherwise requiring special handling.

a. AFOSI will exercise its responsibility in a way that preserves the individual authority of Air Force and Army law enforcement elements.

b. AFOSI responsibilities include:

(1) Providing the personnel to coordinate all investigations arising at HQ AAFES, overseas Exchange System headquarters, and at Continental United States (CONUS) Exchange Region headquarters. Matters may be investigated by AFOSI or Air Force security police as determined by AFR 124-1, which will determine if AFOSI or the security police could more appropriately conduct the investigation.

(2) Conducting all investigations concerning:

(a) Procurement and contract fraud investigations at HQ AAFES, and at Exchange System and exchange Region headquarters, regardless of location. A joint investigation may be conducted when located on Army installations.

(b) Exchange facilities or offices located on Air Force installations.

(c) Exchange facilities, offices, or activities not located on installations of either the Air Force or the Army, but primarily serving Air Force personnel or installations.

(d) Facilities designated in attachment 1.

(3) Taking part with Army law enforcement activities on joint investigations.

5. Army Responsibilities.

Army law enforcement elements are responsible for taking part with Air Force law enforcement elements on joint investigations and conducting all investigations concerning:

a. Exchange facilities, offices, or activities located on Army installations. Procurement and contract fraud investigations at HQ AAFES regions and systems located on Army installations may be investigated jointly, although primary responsibility remains with AFOSI.

b. Exchange facilities, offices, or activities not located on installations of either the Air Force or the Army but primarily serving Army personnel or installation.

c. Other exchange facilities as agreed on between AFOSI, USACIDC and Chief, Law Enforcement Division (HQDA), Office of the Deputy Chief of Staff for Personnel (DCSPER). The Chief HQDA/DCSPER, is the responsible official for coordinating on matters related to military police support to AAFES.

d. Facilities designated in attachment 1.

6. Mutual Responsibilities and Interests:

a. Air Force and Army law enforcement elements will each remain responsible for the scope and methods of investigation of cases within their respective areas of responsibility. Questions on the scope and methods of either Air Force or Army law enforcement elements are the subject of discussion between AFOSI, USACIDC and Chief, Law Enforcement Division, HQDA/DCSPER.

b. *AFOSI, as Executive Agency:*

(1) Reserves the right to make recommendations to Army law enforcement elements regarding investigative matters.

(2) Does not investigate an individual or activity under Army jurisdiction without knowledge and concurrence of the Commander, USACIDC.

(3) Maintains an investigative detachment collocated with, and dedicated to, HQ AAFES which:

(a) Conduct's all criminal and fraud investigations arising at HQ AAFES.

(b) Serves as executive agency representative and professional consultant to the AAFES Commander.

c. Army law enforcement elements will not investigate an individual or activity within Air Force jurisdiction without the knowledge and concurrence of the Commander, AFOSI.

d. Investigation of exchange activities is conducted in a manner to ensure the complete exchange of information between AFOSI and USACIDC.

e. Any major disagreement regarding the conduct of AAFES investigations is resolved between the Commander, AFOSI, the Commander, USACIDC and Chief, Law Enforcement Division, HQDA/DCSPER.

7. Jurisdictions:

a. *CONUS.* Army and Air Force law enforcement elements are guided by ARs 27–10, 195–2, and AFR 124–12 for crimes affected AAFES facilities located in CONUS. Air Force and Army law enforcement elements, as appropriate, will:

(1) Be responsible for maintaining liaison with the Federal Bureau of Investigation and other federal and local law enforcement agencies according to the policies established by their respective services.

(2) Monitor any investigation conducted by other agencies to make sure that investigative results are furnished to HA AAFES and other commanders, as deemed appropriate.

b. *Overseas.* Criminal investigative jurisdictions between the US and host country agencies regarding US military and civilian employees, their dependents, and nationals of the host and third countries, are delineated in Status of Forces Agreements, laws, and other applicable international agreements between the respective countries. Either Air Force or Army law enforcement elements will refer or coordinate investigations in foreign countries with the host country's appropriate investigative agency according to existing agreements. When required by existing theater agreements, the appropriate investigative agency will make sure that the theater commander is kept advised of the investigation.

Section C Procedures

8. Initiating Investigations.

Air Force and Army investigations involving AAFES may be initiated:

a. At the request of an Air Force or Army commander responsible for the security, discipline, and law enforcement of a command or installation. Normally, this request comes from the appropriate Air Force or Army installation commander where the AAFES facility is physically located (AFR 124–4 or AR 195–2).

b. By an AFOSI district commander, any USACIDC commander, Provost Marshal, security officer, or law enforcement activity commander, according to AFR 124–4 or AR 195–2.

c. At the request of an Exchange Region Chief, an overseas exchange system commander, or the AAFES commander. (These individuals are the primary requesters where AAFES employees are suspected of being involved in criminal activity.)

d. When an investigation is initiated by other than the installation commander, the installation commander must be

apprised of the investigation providing there are no overriding reasons to prevent that notification. Policies established by the concerned service must be followed.

9. General Guidelines on Types of Crimes.

The following crimes are particularly applicable to the activity of AAFES and should be referred for investigation as follows (on Army installations, AR 195-2 applies):

a. Fraud:

(1) AAFES should refer to either Air Force or Army law enforcement elements any manipulation or alteration of records to perpetrate a fraud affecting only one local exchange facility.

(2) AAFES should refer to AFOSI all complaints involving the centralized procurement of goods, services, or concession contracts affecting the AAFES system. Joint investigation may be conducted when the offense occurs on Army installations.

b. Pilferage. Promptly refer to Air Force or Army law enforcement elements for investigative determinations of any loss strongly suspected as pilferage by AAFES employees.

c. Break-ins. AAFES will refer to Air Force or Army law enforcement elements all burglaries and housebreaking of exchange facilities and warehouses. Usually, this type of offense necessitates a crime scene search requiring investigative expertise.

d. Bad Checks:

(1) *Insufficient Funds.* AAFES usually administratively processes insufficient funds and checks bearing the true name of the maker.

(2) *Forgery.* AAFES will refer to Air Force or Army law enforcement elements checks not bearing the true name of the maker.

e. Inventory Variance. Normally, AAFES will not refer inventory variances to Air Force or Army law enforcement elements for investigation unless an internal management review conducted by AAFES (according to AFR 147-14 or AR 60-20) indicates criminal involvement.

f. Shoplifting. AAFES Safety and Security personnel must report incidents of shoplifting to the military police or security police for investigation. Under extraordinary circumstances or when specialized investigative techniques are required, complaints of shoplifting may be investigated by AFOSI or USACIDC. For example, specialized techniques may be required when systematic, undetected shoplifting is apparent and professional criminal activity is suspected.

g. Misuse of Exchange Privileges. AAFES will refer misuse of exchange privileges to Air Force or Army law enforcement elements only if misuse indicates exploitation for commercial purposes or, in overseas areas, for black-marketing or customs violations.

h. Other Violations. In overseas areas, AAFES will refer to Air Force or Army law enforcement elements other violations involving AAFES matters or facilities committed to the extent or degree indicative of professional criminal activity such as: theft of goods in transport, customs violations, black-marketing, counterfeiting, and currency manipulations.

10. Reporting Actions Based on Investigations:

a. Air Force and Army commanders responsible for command action must report to Air Force or Army law enforcement elements conducting the investigation any action taken regarding AAFES matters based on the results of such investigation. This information includes court-martial, civil trial, board hearing or other administrative action, and the resultant findings, sentence, monetary recoupment, or other action. Commanders must not delay submitting such information solely to await results of any final review action.

b. The AAFES official who request the investigation is responsible for furnishing the investigating agency information on any action taken by AAFES officials on the basis of Air Force or Army investigations. The AAFES Commander, when notified that an AAFES vendor, contractor, concessionaire, or individual has been suspended or debarred, must furnish notice thereof the Air Force and Army law enforcement elements and advise these military investigative agencies of all subsequent changes or revisions to the joint consolidated listing. The AAFES Commander will individually notify the concerned agencies when a vendor contractor, concessionaire or individual is suspended, pending a decision to list on the joint consolidation list.

c. The appropriate Air Force or Army law enforcement element is responsible for obtaining the results of adjudicative actions taken by civil authorities in instances where the military investigative agency has referred the investigation to federal or local law enforcement agencies.

d. AFOSI, as the executive agency, is responsible for maintaining overall statistics regarding AAFES investigations, including the final action taken. To assist in the fulfillment of this requirement, Army law enforcement elements will provide AFOSI with appropriate information concerning Army investigations pertaining to AAFES. AFOSI will make the compiled statistics readily available to the AAFES commander and to other competent higher authority.

11. Distribution of Reports.

All Air Force and Army law enforcement agencies must furnish one copy of Investigative Report pertaining to AAFES matters to their respective counterpart assigned to HQ AAFES as indicated below:

a. AFOSI and Air Force Security Police units should address their reports to: AFOSI Detachment 1021, HQ AAFES, PO Box 660202, Dallas TX 75266-0202.

b. USACIDC and Army Military Police units should address their reports to: SPECIAL AGENT-IN-CHARGE, Dallas Branch Office, THIRD REGION, HQ AAFES, PO Box 660202, Dallas TX 75266-0202.

12. Safeguarding Reports.

Air Force and Army law enforcement elements must safeguard reports of investigations to conform to their respective regulations.

a. Handling, processing, and safeguarding Army law enforcement records and reports must be according to ARs 190-45, 195-2, 340-16, 340-17, 340-18-5, 340-21, and 380-5.

b. AFOSI reports of investigation must be safeguarded according to AFRs 12-30, 12-35, 124-4, and 205-1.

13. Controlling Investigative Reports:

a. Offices receiving AFOSI and USACIDC reports must establish internal control to make sure that these documents are adequately safeguarded, access to them is limited, and that they are properly controlled according to directions cited in paragraph 12.

b. Confidential investigative sources, methods, or procedures must not be revealed to any person without approval of:

(1) The Commander, AFOSI, for AFOSI reports.

(2) The Commander, USACIDC, for USACIDC reports.

(3) The preparing Provost Marshal, security officer, or law enforcement activity commander for military police and security police reports.

c. Any document, report of investigation, summary, or extract that reflects investigative activity by any federal, state, or local investigative or law enforcement agency, is given the minimum protection afforded and Air Force or Army law enforcement element report unless it bears special restrictions or markings indicating the need for more protection.

Table 1
AAFES Activities and Investigative Responsibilities

AAFES	Investigative Responsibility
HQ AAFES 3911 South Walton Walker Blvd. Dallas TX 75236-1598	AFOSI
Alamo Exchange Region 5315 Summit Parkway San Antonio TX 78228-1176	AFOSI
McAlester Ammunition Depo Exchange Building 3 McAlester OK 74501-0000	USACIDC
Pine Bluff Arsenal Exchange Building 16340 Pine Bluff AR 71601-0000	USACIDC
Capitol Exchange Region Cameron Station Alexandria VA 22314-6100	USACIDC
Oakdale ADS Building S-13 Oakdale PA 15071-0000	USACIDC
Bangor International Airport Exchange Building T-104 Bangor ME 04401-0000	AFOSI
Golden Gate Exchange Region 755 Sansome St. San Francisco CA 94119-3553	AFOSI

Table 1
AAFES Activities and Investigative Responsibilities—Continued

AAFES	Investigative Responsibility
Yuma Proving Ground Exchange Building 504 Yuma AZ 85364-0000	USACIDC
Ohio Valley Exchange Region Building 2501, Gate 1 Indiana Army Ammunition Plant Charlestown IN 74111-9670	USACIDC
Selfridge ARNG Exchange Building 717 Selfridge ARNG Base MI 48045-5011	USACIDC
Richenbacher ARNG Exchange Building 316 Richenbacher ARNG Base	AFOSI
Nashville ARNG Armory Exchange Sidco Dr. Building 215 Nashville TN 37204-0000	USACIDC
Southeast Area Exchange 1280 Kershaw St. Montgomery AL 36196-0000	AFOSI
Jackson National Guard Exchange Thompson Field Jackson MS 39216-0000	USACIDC
Panama Area Exchange Building 868 Albrook AFS APO Miami FL 34009-5000	USACIDC
Clark Hill Recreation Center Exchange Building 23 Whispering Pines SC 30905-0000	USACIDC
Denver DC Building 619 Rocky Mountain Arsenal Commerce City CO 80022-0000	USACIDC
Dayton DC DESC Building 47 Gentile AFS Dayton OH 45444-0000	AFOSI
Ft Worth DC Building S-5 Felis Hemphill St. Federal Center Ft Worth TX 76115-0000	AFOSI
Oakland DC Building 802 OARB Oakland CA 94623-1273	USACIDC
Bellwood DC Building 30, Section K Defense Support Center Richmond VA 23297-0000	USACIDC
Tacony DC 5100 Princeton Ave. Philadelphia PA 19135-4312	USACIDC
AAFES Europe McGraw Kaserne Tegenser Landstrasse UO Munich GE (APO NY 09245-5000)	AFOSI
Greece Area Exchange No. 5 Konstantinou paleos Str. Argvroupolis Athens Greece (APO NY 09263-50000)	AFOSI

Table 1
AAFES Activities and Investigative Responsibilities—Continued

AAFES	Investigative Responsibility
Italy Area Exchange Cassella Postale No. 503 36100 Vicenza Italy (APO NY 09221–5000)	USACIDC
Spain Area Exchange Apartado de Correos 57 Torrejon de Ardoz Madrid Spain (APO NY 09283–5000)	AFOSI
Turkey Area Exchange P.K. 519 Izmir Turkey (APO NY 09118–5000)	AFOSI
United Kingdom Area Exchange RAF Station Feltwell Building 30 United Kingdom (APO NY 09129–5000)	AFOSI
Europe Distribution Group Portjach 110120 6300 Lahn–Giessen 11 Giessen GE (APO NY 09143–5000)	USACIDC
Gruenstadt Depot Kirchheimerstrasse 104 6718 Gruenstadt GE (APO NY 09227–5000)	USACIDC
AAFES Pacific 919 Ala Moana Honolulu HI 96814–0000	AFOSI
Philippines Area Exchange Clark AB APO SF 96431–5000	AFOSI
Okinawa Area Exchange Camp Lester Building 399 APO SF 96344–5000	AFOSI
Japan Area Exchange Yokota AB Building 4018 APO SF 96328–5000	AFOSI
Korea Area Exchange Far East DEC APO SF 96301–5000	USACIDC
Azores Exchange Lajes Field Building T–800 APO NY 09406–5000	AFOSI

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